



Kenya Power

REGISTRATION OF SUPPLIERS, SOUTH NYANZA REGION

RFx No.3800000117

ALL POTENTIAL SUPPLIERS

(ELECTRONIC REGISTRATION OF SUPPLIERS)

April 19, 2018

The Kenya Power and Lighting Co. Ltd intends to register candidates for provision of Goods, Works and Services to its South Nyanza Region (comprising Kisii, Nyamira, Homa Bay and Migori counties)

The various categories of Goods, Works and Services are as indicated in the attached category schedule and candidates are expected to study and thereafter choose/indicate their area of interest.

Supplier Registration Documents

Completed supplier registration responses and documents are to be submitted in electronic format on the KPLC's E-procurement portal on the due date and time published on the portal. Suppliers are required to visit the portal from time to time for revised closing dates. The submissions are to be done ONLINE on or before the submission date and time indicated on the KPLC e-procurement portal found on KPLC website www.kplc.co.ke

Any Queries and clarification should be directed to:

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A. INTRODUCTION

Dear Prospective Supplier,

1. **Description of The Kenya Power & Lighting Company Limited and our Core Business**

- 1.1 The Kenya Power & Lighting Company Limited (KPLC) is a limited liability company registered under the Companies Act, Chapter 486 of the Laws of Kenya. It was incorporated in 1922 as the East African Power & Lighting Company Limited. KPLC was listed on the Nairobi Stock Exchange (NSE) in 1954. The Company changed to its present name in 1983.
- 1.2 Our shareholders include the Government of Kenya (GoK) institutional and individual persons. KPLC is a public company with GoK holding the majority block of shares. We are subject to the State Corporations Act, Chapter 442 of the laws of Kenya and the laws governing procurement by public bodies, mainly the Public Procurement and Asset Disposal Act, 2015 and the various regulations made there-under.
- 1.3 **Our Vision is "To provide world class power that delights our customers"**
- 1.4 **Our Mission is "Powering People for Better Lives."**
- 1.5 Our Core Business is bulk purchase of electrical energy; transmit; distribute; supply electrical energy and related customer services throughout Kenya.
- 1.6 Our Core Values were developed to support the Company's Mission. These Values are Customer First, One Team, Passion, Integrity and Excellence.

2. **Organizational and Business Structure**

- 2.1 KPLC is structured into 13 Divisions, 1 Institute and 10 Main Regions. Our headquarters is referred to as Central Office located at Stima Plaza, Kolobot Road, Parklands, Nairobi. Amongst the 13 Divisions is the Corporate Affairs and Company Secretary headed by the General Manager Corporate Affairs & Company Secretary. Under her are several departments, including the Legal Services Department.
- 2.2 KPLC's operations are geographically split in ten (10) regions. **Nairobi South** and **Nairobi West** Region with their main office in Electricity House, Harambee Avenue Nairobi Central Business District; **Nairobi**

North Region with its main office in Stima Sacco Plaza (a few meters from KPLC Hq), Mushembi Road, Parklands, Nairobi; **Central Rift** Region with the main office in Electricity House, Moi South Road, Nakuru; **Coast Region** with the main office in Electricity House, Nkrumah Road, Mombasa Central Business District and **Mount Kenya** Region with the main office in Stima House Nyeri. **Western** Region with its main office in Electricity House Kisumu, **South Nyanza** Region has its main office in Kisii, **North Rift** Region has its main office at KVDA Plaza Eldoret while **North Eastern** Region has its main office in Thika.

- 2.3 To attain higher penetration and decentralization within the devolved governance system, KPLC has about 47 Branches throughout the 10 Regions which transvers all the 47 counties of the Republic.
- 2.4 The branches are headed by County Business Managers. They are responsible for and are the link persons for all affairs of the Company within their respective spheres of operation.
- 2.5 As part of our growth and transformation strategy, from 2009 the Company has been engaged in the process of rebranding in a programme dubbed "Project Mwangaza". One result of this has been the change of our logo to one depicted as a bulb with the words "Kenya Power" at the bottom.
- 2.6 However, the name of the Company remains the same i.e. The Kenya Power & Lighting Company Limited (abbreviated as KPLC).

3. ***Nature and Scope of Registration***

"**Registration of suppliers**" means the process of identifying and obtaining a list of prospective providers of a specified category of goods, works or services by a procuring entity for a specified period of time but not exceeding more than two years, and maintaining them for the purpose of inviting them on rotational basis for subsequent tendering proceedings such as request for quotations or restricted tendering, that may arise during the period of listing;

DISCLAIMER: In no event is the registration a confirmation of guarantee of award of contract, order or tender

SECTION I - SUBMISSION CHECKLIST & EVALUATION CRITERIA

No.	Item	Tick Where Applicable
1.	Company Profile	
2.	Registration Certificate with the national treasury or the respective County treasury within which they operate	
3.	Company or Firm's Registration Certificate	
4.	Photocopy of the Kenya National Identity Card or Valid Kenyan Passport of all Directors of the company or partners in the firm or enterprise.	
5.	PIN Certificate	
6.	Valid Tax Compliance Certificate	
7.	Certificate of Confirmation of Directors and Shareholding (C.R. 12) or equivalent (for foreign tenderers)	
8.	Names with full contact as well as physical addresses of previous customers of similar goods and reference letters from at least four (4) previous customers (The youth, persons with disabilities and women to provide the four referees from their manufacturer)	
9.	Audited Financial Statements. The audited financial statements required must be those that are reported within eighteen (18) calendar months of the date of the tender document. (For companies or firms that are registered or incorporated within the last one calendar year of the Date of the Tender Document, they should submit certified copies of bank statements covering a period of at least six months prior to the date of the tender document. The copies should be certified by the Bank issuing the statements. The certification should be original).	
22.	Any other document that may deem necessary for the registration	

NB: For Youth Women and Persons with disability number 2 is Mandatory.

SECTION II – REGISTRATION AREAS OF INTEREST (Tick as Appropriate)

I. GOODS	AREA OF INTEREST (TICK APPROPRIATELY)	COUNTY OF REGISTRATION/ INTEREST
<u>CATEGORY 1: CABLES & CABLE ACCESSORIES</u>		
1.1 CABLES		
1.2 ABC (Aerial Bundled Cables)		
1.3 CABLE LUGS (Connector Lugs)		
1.4 CABLE GLANDS		
1.5 CABLE ACCESSORIES		
1.6 ABC ACCESSORIES		
1.7 CABLE COVERS (HATARI SLABS)		
<u>CATEGORY 2: METERS & METERING EQUIPMENT</u>		
2.1 METER WIRING MATERIALS (CABLES/METER TAILS, COMMUNICATION, TRUNKING, ACCESSORIES)		
<u>CATEGORY 3: INSULATORS</u>		
3.1 INSULATION TAPES		
3.2 IMPREGNATED FABRIC TAPES (DENSYL TAPES)		
<u>CATEGORY 4: STREET LIGHTING MATERIALS</u>		
<u>CATEGORY 5: TOOLS & EQUIPMENT</u>		
<u>CATEGORY 6: OFFICE/GENERAL EQUIPMENT</u>		
<u>CATEGORY 7: STATIONERY & PRINTED MATERIALS</u>		
<u>CATEGORY 8: TONERS</u>		
<u>CATEGORY 9: FUELS</u>		
<u>CATEGORY 10: SUPPLY OF PROMOTIONAL MATERIALS INCLUDING T-SHIRTS, BLOUSES AND SKIRTS</u>		
<u>CATEGORY 11: ICT MATERIALS/SERVICES</u>		
<u>CATEGORY 12: NEWSPAPERS</u>		
<u>CATEGORY 13: GROCERIES, MILK, WATER</u>		
<u>CATEGORY 14: FURNITURE</u>		
<u>CATEGORY 15: OFF- GRID SPARES & EQUIPMENT/SERVICES</u>		
<u>CATEGORY 16: PREFABRICATED ITEMS/STAY BLOCKS</u>		
<u>CATEGORY 17: SOAPS/DETERGENTS</u>		

KP11/9A/2/3A/DT/TPT/02/2017-2018 SECTION III - REGISTRATION AREAS OF INTEREST (Tick as Appropriate)

CATEGORY 17. SMALL WORKS & SERVICES	AREA OF INTEREST (TICK APPROPRIATELY)	COUNTY OF REGISTRATION/ INTEREST
CATEGORY 18: CIVIL WORKS		
CATEGORY 19: CATERING AND ACCOMODATION SERVICES		
CATEGORY 20: EVENT MANAGEMENT SERVICES, INCLUDING SUPPLY OF TENTS, CHAIRS & PUBLIC-ADDRESS SYSTEM		

1. GOODS**CATEGORY 11: OFF- GRID SPARES & EQUIPMENT**

The Mandatory requirements are as follows: -

- Attach documents for Engine Type manufacturer, appointed dealer, Sub-dealer or Agent.
- Manufacturer's Authorization as a Proof of dealership or Sub-dealership or Agent

i) **The Spares & Equipment's are as follows: -**

a) **Off – Grid Spares**

- Cummins Spare
- Perkins Spares
- Deutz Spare Parts
- Wartsila Spare Parts
- ABC Spare Parts
- Volvo Spare Parts

b) **Equipment include: -**

- Alfa Laval Separators
- Turbo Chargers
- LT 55 Compressors

Electrical Spares, Power Cables & Fittings and Mechanical parts Cables Switches: -

- Electrical Spares, power cables & Fittings and mechanical parts cables switches.

Solar PV Panels & Solar System Accessories

- Solar PV panels & solar system accessories.

Wind Turbine System and its Accessories

- Electrical Spares, power cables & Fittings and mechanical parts, cables & switches

Consumables Spares

- Filters & specialized high-pressure hose pipes.

